



**HORT** 15-17 June 2020  
Brisbane Convention Centre  
**CONNECTIONS**  
Sustaining the Future of Fresh

# EXHIBITOR TERMS AND CONDITIONS



# TRADE SHOW DETAILS

## Trade Show schedule

Morning teas and lunches will be served within the Trade Show.

Trade Show Happy Hour – From 5pm to 6pm on Tuesday the Trade Show will play host to a happy hour designed for networking amongst delegates to bring the day to a close. Exhibitors will be free to organise with Brisbane Convention and Exhibition Centre to have alcohol available on their booth from 3.30pm. Catering drinks will begin from 5pm.

	Date	Start	Finish
Custom Stand bump-in	14 June 2020	2.00pm	11.59pm
Exhibitor bump-in	15 June 2020	9.00am	5.00pm
Monday Trade Show	15 June 2020	6.00pm	9.00pm
Tuesday Trade Show	16 June 2020	9.30am	5.00pm
Trade Show Happy Hour	16 June 2020	5.00pm	6.00pm
Wednesday Trade Show	17 June 2020	9.30am	3.00pm
Exhibitor bump-out	17 June 2020	3.00pm	5.00pm

## Booth specifications

### Size

3m x 3m

### Walls

2.5m (h) matte anodized aluminium frame with white laminated infills

### Fascia

Matte anodized aluminium frame 380mm (h) with white laminated infill

### Signage

Digitally printed board containing exhibitor's name and stand number (upgrades available)

### Lighting

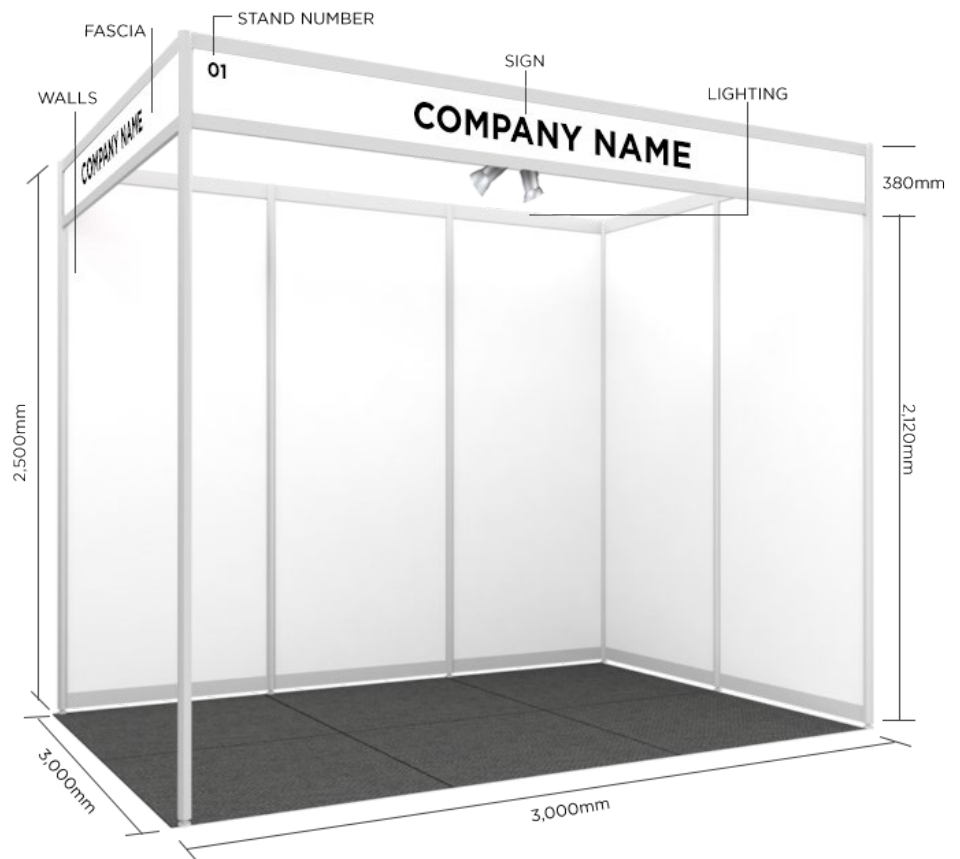
2 x 23 watt spotlights

### Power

1 x 4amp power point

### Cost

\$5,250 (AUD) incl. GST



## Booth inclusions

All booths come with two exhibitor passes. These passes provide access to the Trade Show during opening hours. Passes will not be required to access bump-in and out.

All catering during the Trade Show (morning teas and lunches) is included within the passes.

Additional exhibitor passes can be purchased for \$170 (AUD) incl. GST up to midnight on June 14 (after this date exhibitor passes will need to be purchased at the regular delegate rate). Exhibitors are also eligible to receive the discounted member-only rate on All Access passes, providing access to all events on the Hort Connections 2020 program.

# TERMS AND CONDITIONS

## Things you need to know

The following terms and conditions apply to your booking to exhibit at Hort Connections 2020:

- You (exhibiting organisation) complete all steps in the Exhibitor Portal and 'accept' these terms and conditions.
- We/Us (AUSVEG and PMA A-NZ) representing the local organising committee and the host body do not accept responsibility for any errors, omissions or changes.
- Details may change without notice.
- Please refer to the event website for the latest information.

## Financial facts

- All prices are quoted in Australian Dollars and include 10% GST.
- Phone or unpaid bookings will not be accepted.
- We will issue a tax invoice which is payable within 14 days.
- If you miss the payment date, any time dependent discounts will be forfeited—you may be billed at the next highest level (early rate to standard etc.).
- If payment is not received within 30 days, your selected booth and preference will be forfeited—you will be able to select your booth from those available at the time payment is received.
- You will not receive any exhibition entitlements, including allocation of booth location (allocated to sponsors first and then to exhibitors), until all monies have been paid.
- If you pay by electronic funds transfer or an international cheque you agree to pay any bank charges and must include these in the amount you transfer.
- If you pay via credit card, a merchant fee may be charged if detailed on the application form. Debits to your credit card, except for accommodation, will appear as AUSVEG LTD GLEN IRIS AU on your statement.

## If you need to cancel

- You must notify us in writing if you need to cancel.
- Cancellations made before 31 January 2020 will be refunded less 50% of the total purchase price.
- Cancellations made after 31 January 2020 will not be refunded.
- Your non-payment does not cancel your contractual obligations to us. This may be enforced if the terms and conditions have not been adhered to.

## In the unlikely event that the event cancels

- The extent of refunds will be a matter for the host organisation (the underwriter) to decide.
- We have no responsibility for making refunds and attempts to cancel cheques or credit card payments will be rejected by our bank.

## You and your staff – onsite

- Your exhibition booking does not constitute an attendee registration. You will need to do this via the exhibitor portal, or via a relevant form supplied.
- All exhibition staff must be registered via the Exhibitor Portal by redeeming complimentary registrations or by purchasing additional exhibitor staff registrations.

## Print entitlements

- Logos and/or company names will be reproduced in the event colour/s, full colour, or mono, at our discretion. All logos must be at least in JPEG or PNG format, and without a transparent background.
- No print or web recognition will be given unless payment terms have been met.

## Things you need to know

- Booth preferences are considered 'reserved' until confirmed by the organisers, AUSVEG and/or PMA A-NZ.
- Floor plan updates are made in real time, with available booths changing frequently.
- Booth preferences submitted via the portal will be honoured as long as the payment terms have been met.
- Booth preferences will be held for 30 days from the time of application. If payment is not received by this time, the booth preference will be released and available for sale.
- Exhibitors will then have their initially booked booth confirmed once payment has been received and/or remittance provided.

## Privacy statement

- Event organisers, AUSVEG and PMA A-NZ are required to collect contact details of all registered delegates to communicate all relevant event information. Your name and contact information, including electronic address and phone number, may be used by parties directly related to the event such as the host association, approved stakeholders and sponsors for relevant purposes such as promotion, networking and administration of this and future events of this type, and for other communication purposes in accordance with the National Privacy Principles outlined in the Privacy Act 1988. If you do not consent to your contact details being provided to approved stakeholders of the event (such as sponsors) please contact [info@hortconnections.com.au](mailto:info@hortconnections.com.au).
- In addition, your name, position, organisation and state/country of origin may be published on the delegate list which is provided to delegates, exhibitors and sponsors at the event. If you do not wish your details to be included in the delegate list, please contact [info@hortconnections.com.au](mailto:info@hortconnections.com.au).